

FINAL PROJECT PROPOSAL
HAND-IN AUGUST 14TH – LECTURERS

FINAL PROJECT OUTLINE

PROJECT TITLE (one sentence)

The project title must be short and precisely worded in one sentence.

ABSTRACT (max 10 sentences)

PROBLEM STATEMENT (1 - 2 sentences)

Define the question you want to investigate, preferably worded as a problem statement for investigation.

FINAL PROJECT DESCRIPTION

The project description must include **what** you propose to investigate (scope), **how** you propose to do it (project plan) and **why** your project is important (aim). (3-4 pages)

You are to word your project description for reviewers from other disciplines than you own.

WHAT (one page)

Identify one or more key aspects of Universal Design that you wish to gain knowledge about during your exchange visit to inform your own teaching practice, policies, and/or subjects. Also, describe the specific objectives of your investigation in relation to how it strengthens your teaching activities and curricula development within Universal Design as a means to generate a more inclusive society for all in Denmark.

HOW (1 ½ page)

Outline a clear and specific project timeline describing your activities during the exchange visit. Describe where you will conduct your studies, including the organization of your exchange visit and the academic resources you want to involve (environments, facilities, and people). Describe why this is an ideal environment for your studies and describe how the topic of your investigation is related to one or more research centres or researchers at the host institution.

WHY (one page)

Describe your professional interests and perspectives motivating your investigation. Argue how your exchange visit serves to innovate and impact teaching practices, policies, and/or subjects in a Danish context. Explain how your investigation demonstrates inclusive approaches to human beings, explores Universal Design as a value-based design principle, and supports the pledge to Leave No One Behind regardless of ability in Denmark. Finally, define the outcome of how your exchange visit strengthens your teaching activities and curriculum development in Universal Design, and describe the expected impact in your home institution.

SCALABILITY (max ½ page)

Describe how you would adjust your project if you were to win a travel grant of 30.000 DKK.

E.g., consider:

- *the duration of your project.*
- *alternative locations and/or collaborators.*
- *amount and/or type of (empirical) data collection.*
- *methods to be applied.*
- *project output / impact.*

FREE TEXT (max ½ page)

Describe your personal motivation for wanting to carry out this investigation.

REFERENCES (1 - 2 text pages)

References may include literature, cases or other.

ILLUSTRATIVE MATERIAL (OPTIONAL) (1 - 4 pieces)

Illustrative material may be included in the preliminary project proposal, but it is not mandatory.

Illustrative material could include, but is not limited to, self-developed or existing drawings, figures, models, tables and/or photos.

NB: This material is to support the descriptions of what you propose to investigate (scope), how you propose to do it (project plan) and why (aim).

APPENDICIES – ONE SEPARATE UPLOAD (PDF)

Appendix 1: (1-5 pages)

Note(s) of invitation / Agreement with host institution(s)

- *Please attach a letter(s) indicating that your collaborator(s) and host institution(s) have approved the arrangements described in your project plan.*

Appendix 2: (1-2 text pages)

Budget for Investigation

- *Please fill out the Budget form (cf. template)*

Appendix 3: (1/2 page)

Communication plan

- *Please fill out the Communication plan form (cf. template)*

Format Requirements:

- A4, Single-spaced, 10-point font, 1-inch margins.
- Use headers and/or bullets to organize and convey key elements; use page numbers.
- File type: Adobe PDF.
- Do not include hyperlinks or direct reviewers to external websites.

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